

MINUTES OF THE PUBLIC BOARD MEETING
HELD ON MONDAY, MARCH 14, 2011 AT 6:30 P.M.
IN THE ATRIUM OF THE GEORGE INNESS ANNEX
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Monday, March 7, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 6:30 p.m. *Ms. Larson* moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12 (b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12 (b) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report and out of district placements*.

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Dr. Allen-McMillan* and approved by a vote of 4-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

At 7:45 p.m. *Ms. Larson* moved that the Board shall return from executive session; seconded by *Dr. Allen-McMillan* and approved by a vote of 6-0.

E. The Pledge of Allegiance occurred at 7:44 p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>
Shirley Grill	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>
Staff Members	<u> 6 </u>	
Members of the Public	<u> 150 </u>	
Members of the Press	<u> 1 </u>	

G. SUPERINTENDENT'S REPORT

Dr. Alvarez announced that Lois Whipple and Wil Adkins representatives of the Montclair Fund for Educational Excellence (MFEE) presented a \$51,000 grant to the Montclair High School's Science Department.

Dr. Alvarez announced that *Dr. Felice Harrison* received an award from the National Council of Negro Women.

H. BOARD OF EDUCATION REPORTS

1. The Board had the second reading of the following policies:

a. P-1210 Civility

2. Committee Reports

a. Budget Committee

None.

b. Communications Committee

Mrs. Kulwin updated the Board on the progress of the communications committee.

c. Curriculum Committee

Dr. Allen-McMillan announced that the curriculum committee is scheduled to meet on March 24.

d. Facilities and Enrollment Advisory Committee

None.

e. Personnel Committee

None.

f. Special Needs Committee

None.

I. COMMENTS

1. PTA

Sally Coughlin presented information to the Board.

2. MEA

Joyce Weeg spoke on behalf of the Montclair Education Association.

Ms. Larson responded to Joyce Weeg and read a statement.

J. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

The Board allowed time for members of the public to comment on agenda items.

K. GENERAL RESOLUTIONS

1. Resolution re: Approval of Board Policy P-1210 Civility

Mrs. Wilson moved to approve the following resolution:

WHEREAS, The board of education must determine and approve the policies necessary to guide the decision-making process governing all activities of the schools, and

WHEREAS, It must revise its policies as necessary so that they conform to changes in state code or law:

BE IT RESOLVED; that the Montclair Board of Education hereby approves policy 1210.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolution re: Approval of School Field Trips

Mrs. Kulwin moved to approve the following resolution:

WHEREAS, The New Jersey Department of Education Accountability regulations require approval of all school related field trips by the Board of Education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
6-16-11	Bradford	4	Gismondi	Ellis Island	\$15	Ellis Island brings to life the importance of America's immigration history and cultural heritage
3-10-11	Northeast	4	Conahan	Montclair Art Museum	0	District Trip-American landscape
6-10-11	Northeast	5	Franklin	The Atlantic Club, Manasquan, NJ	\$15	This is a trip that will highlight the social and emotional growth of our 5 th graders who will now be faced with a huge transition
3-30-11	Renaissance	7/8	Thomas	Rutgers, Piscataway, NJ	0	Students are going to present/debate issues related to the constitution and its application to current issues.
4-29-11	Renaissance	7	Hufnagel	Six Flags	\$25	Math and Physics in an applied setting
5-18-11	MHS	9-11	Portas	Liberty Science Center, Jersey City	0	Students will observe robotic hysterectomy surgery in the Interactive Theatre
4-14-11	MHS	11-12	Wasko	Citifield, Queens, NY	\$15	Cultural exchange program-Friends of Barnet-visit of students from London
4-11-11	MHS	10-12	Burroughs	Rutgers University, Piscataway	0	College Tour
3-15-11	MHS	11-12	Orso	Middlesex County College, Edison	0	Students will compete in 23 events in all areas of science against teens from around the state
4-6-11	MHS	10-12	Weber	FRBNY	0	Academic Competition
3-22-11	MHS	10	Weber	Credit Suisse	10	Academic Competition-Economics
3-17-11	MHS	10-12	Weber	Lafayette College, Easton, Pa	0	Academic Competition-Economics
4-2-11	MHS	9-11	Portas	American Museum of Natural History, NY	0	Students will tour the museum, complete an activity in the lab on DNA and human origins, IMAX and Brain Exhibit
3-25-11	MHS	9-10	Nelson	Essex County Police Academy, Cedar Grove, NJ	0	"Being Inspired & Empowered" Addressing issues that pertain to teenage girls

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-29-11	MHS	9-11	Portas	Community Food Bank Hillside NJ	0	In order to fulfill Weston Community Service requirement students will volunteer
4-1-11	MHS	9-12	Blackburn	Hammerstein Ballroom, NY	\$15	America's got Talent live auditions and taping
3-22-11	MHS	6-8	Washington	Harrison School, Caldwell NJ	\$15	Math Competition
6-8 thru 6-9-11	Glenfield	6	Scribner	Hershey, Pa	\$240	Read Your Way incentive field trip. Students qualify for the trip by reading 25 books.
3-16-11	Glenfield	7&8	Sorensen	Georgian Court Univ. Lakewood, NJ	\$10	Academic Lecture-Real CSI-Criminal Justice
3-19-11	Glenfield	6-8	Kitts	Theatrefest-Chatham Middle School, Chatham,NJ	\$20	Students will be participating in an acting competition for middle school students
4-6-11	Mt. Hebron	6-8	Leard	Montclair Art Museum	\$12	
3-21-11	Mt. Hebron	6	Sack	TS MA Chinese Restaurant	\$10	6 th graders are studying about ancient China. Students will learn how to make Chinese dumplings & will sample various Chinese dishes
3-22-11	Mt. Hebron	6	Sack	Same as above		Same as above
3-23-11	Mt. Hebron	6	Sack	Same as above		Same as above
3-30 thru 3-31-11	Watchung	4	Arnold	Fairview Lake YMCA Camps, Stillwater, NJ	\$60	Outdoor/Environmental Education
6-17-11	Hillside	3	Piller	Liberty Science Center, Jersey City	\$15	Students will understand the scientific process and understand food chains and animal behavior
6-16-11	Bradford	4	Gismondi	Ellis Island	\$15	Ellis Island brings to life the importance of America's immigration history & cultural heritage

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by **Mr. Kautz** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of Education Accountability Regulations.

4. Resolution re: Approval of the Revenue Generating Committee

Mr. Kautz moved to approve the following resolution:

RESOLVED, that the Montclair Board of Education approve the creation of an ad-hoc committee to review revenue generating options for the district and to make recommendations to the Board of Education, and

BE IT FURTHER RESOLVED that the Montclair Board of Education approve Shirley Grill and Cary Chevat to co-chair the committee.

Seconded by **Dr. Allen-McMillan** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

5. Resolution re: Approval of Revised Conference and Travel Expenses

Mrs. Wilson moved to approve the following resolution:

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Ohio Counselor Tour	Lauren Csuka	MHS Guidance	274.40	To become more knowledgeable about colleges students apply to.	Columbus, OH
National Chinese Language Conference	Vicky Chang Janice Dowd	FLAP Grant	\$1,857.85 \$2,198.50	To provide the most up-to-date information on the teaching of Chinese.	San Francisco, CA
Audit CAFR Prep	Andrea DelGuercio Dana Sullivan	Bus Office Bus Office	\$75.00 \$75.00	Update on State requirements for the Comprehensive Annual Financial report.	Rockaway, NJ
Lucy Calkins Writing Workshop	Janice Arnold Susan Hakusa Shannon Dean Patricia Thomas Denise Macaluso Jan Spoerl Kathleen Piller Nami Kuwabara Sirena Richardson Nan Evangelista Wendy Gismondi	Watch. Hill. Hill Mt. Heb. Brad. Brad. Hill. Bul. Brad. Brad. Brad.	\$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00 \$675.00	This is to provide training for the writing program used in the schools.	New York, NY

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Mr. Kautz* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

L. BUSINESS

1. Budget Resolutions:

a. Resolution re: Final Adoption of the 2011-2012 Budget

Mrs. Wilson moved to approve the following resolution:

WHEREAS, the Montclair Board of Education has discussed and reviewed the proposed 2011-2012 Budget, and

WHEREAS, New Jersey Statutes Title 18A:7D-27 and the New Jersey State Department of Education prescribe the method, time and format for the submission of a proposed Budget to the County Superintendent of Schools,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby approve the fiscal FY2011-2012 school district budget (under separate cover) for submission to the Board of School Estimate:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 107,077,912	\$97,509,698
Separate Proposal	\$ 0	\$ 0
Special Revenue Fund	<u>\$ 2,958,029</u>	<u>\$ 0</u>

Total Base Budget **\$110,035,941** **\$97,509,698**

BE IT FURTHER RESOLVED that this budget includes a maximum amount allotted for conference and travel of \$125,000, public relations of \$100,000 and legal fees of \$250,000.

Seconded by **Ms. Larson** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

b. Resolution re: Authorization of School Bonds for Capital Purposes

Ms. Kulwin moved to approve the following resolution:

WHEREAS, the Montclair Board of Education has reviewed the Long Term Capital Needs Plan 2011-2012 through 2015-2016, and

WHEREAS, the Montclair Board of Education does hereby determine, after careful study and due deliberation, that it is necessary to raise funds for roofing replacement at various schools, energy conservation and environmental projects district-wide, site improvements district-wide, furniture and equipment in various schools; technology upgrade and district-wide building modifications, and

WHEREAS, the needs identified in the capital plan have also been identified in the District's Long Range Facility Plan, and

NOW, THEREFORE, BE IT RESOLVED that the total amount estimated to be necessary for said projects for 2011-2012 is \$1,621,500 (attached), plus Section 20 costs of \$64,860 related to the issuance of bonds, and

BE IT FINALLY RESOLVED that the School Business Administrator is hereby directed to forward a certified copy of this resolution to the Montclair Board of School Estimate forthwith.

Seconded by **Ms. Larson** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolution re: Monthly Budget Reports and Bills and Claims

Mrs. Wilson moved to approve the following resolution:

RESOLVED that pursuant to N.J.A.C.6A:23-2.11³, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2.11(c)⁴, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of March, 2011 in the amount of \$2,269,630.54, and the attached Appropriation Adjustments for the month of February, 2011 in the amount of \$61,943.98 and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$9,000,000.00 for the month of March, 2011

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the month of February, 2011, and the Secretary's Report for the month of February, 2011. (See Attachment A)

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Resolution re: Approval of the Personnel Report

Ms. Larson moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of March 14, 2011 including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. (See Attachment B)

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Resolution re: Approval of the Out-of-District Placements

Ms. Larson moved to approve the following:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of March 14, 2011. (See Attachment C)

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Dr. Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shirley Grill	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Kautz	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

M. COMMENTS

1. Members of the Public

The Board allowed time for members of the public to comment on general topics.

2. Board Members

None.

At 8:43 p.m. the Board moved to go back into executive session to discuss personnel matters.

N. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, April 11, 2011 and will open at 7:00 p.m. in public but will go immediately into executive session. This meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

O. ADJOURNMENT

At 9:04 p.m. *Mrs. Lombard* moved to adjourn the meeting; seconded by *Mrs. Wilson* and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan
Board Secretary